

General Information

PCPO Group Fee

A PCPO member school group fee may have been paid allowing your school's members to attend the conference at the lowest rate. Your PCPO Rep or Treasurer will know if your school has chosen to prepay the group fee.

Scholarships

A limited number of scholarships for full or discounted fees are available upon written request. Scholarships will be awarded on a first come, first served basis with priority given to PCPO members.

Refunds

We regret we are unable to issue refunds.

Check-In

When you arrive, please check in at the registration desk. You may pick up your agenda, workshop assignments and a map at that time.

Child Care Division Credits

Certificates for CCD credits needed by child care workers will be available at the end of the day.

Displays & Vendors

Displays and vendors will be available before, during and after the conference workshops. Some offer merchandise to purchase. Major credit cards may not be accepted by all, but personal checks are gladly accepted. PCPO does not endorse any vendor or displayer.

Host

If you would like to help at the conference, you may host a session for which you are enrolled. Hosts pass out materials, collect evaluations and facilitate the workshop. If you are the first to volunteer to host a workshop, your enrollment in that workshop is guaranteed. Please check the appropriate box on your registration form.

Questions

For referrals to co-ops in your area, call PCPO at 503-293-6161 or email us at PCPO@1efh.net.

Website

Please visit us at www.oregonpreschools.org.

Registration Information

Workshop Enrollment

Workshop enrollments are limited by room and instructor capacity. It is recommended that you register early in order to ensure your first workshop choices. Registration is processed according to postmarked date.

Workshop Selections

If your first choice is already full, we will use one of your two alternate choices.

Please Note...

So that everyone may hear and learn from the speakers, please do not bring infants or children to the conference.

Registration Form

Please only one registration per form. You are welcome to copy the form or provide the needed information on another sheet of paper. Also, the registration form can be obtained online at www.oregonpreschools.org.

Walk-In Registration

Mail-in registration must be postmarked by **March 4th**. Although walk-in registration is welcomed and is available at the conference at 8:15 AM, specific workshops may be full.

Lunches

Catered box lunches are available for \$6.50 each, paid with advance purchase only. Please make your selection on the registration form. You are also welcome to bring your own lunch.

Registration Form

Name _____

Address _____

City, Zip _____

Phone _____

School _____

If your name is hyphenated or you have two last names, please circle the letter of the name under which you would like your registration to be filed

Select One Morning Workshop

First Choice _____ Second Choice _____ Third Choice _____

I would like to serve as host for this workshop

Select One Afternoon Workshop

First Choice _____ Second Choice _____ Third Choice _____

I would like to serve as host for this workshop

Lunch

Turkey Salad Pita \$6.50

Ham/Turkey/Cheese Sandwich \$6.50

Veggie Pita \$6.50

No Lunch

Registration Fees (select one)

PCPO School Member (Group Fee Paid) \$15.00 or \$20.00 at the door

PCPO School Member (Group Fee Not Paid) \$22.00 or \$27.00 at the door

PCPO Individual Member \$27.00

PCPO Alumni - please give school name \$27.00

General Public \$35.00

Total Fees

Registration Fee + Lunch (optional) = \$ _____

Please make checks payable to **PCPO**

Send your registration form with payment postmarked by **Friday, March 4th**

To: PCPO Conference Registration

PO Box 230327

Tigard, Oregon 97281-0327

- Confirmation will be sent **ONLY** if a self-addressed stamped envelope is enclosed
- We regret we are unable to give refunds